

COLCHESTER HAYWARD FIRE DEPARTMENT

MONTHLY OFFICERS MEETING

**TO BE APPROVED AT NEXT MEETING**

MONDAY July 11, 2016 1900 HOURS

Called to order: 7:00 pm

Members Present: Chief Cox, DC Lee, 2<sup>nd</sup> AC McKenna, Cpt. Papp, Eng. Bush, Cpt. Jones, Capt. Babineau, Lt. Knowles, Eng Babineau, Lt Russell, Eng Berkman, Eng. Albert, President Gordon, VP Miraglia

Liaisons Present: Rosemary Coyle, -BOS

Approval of minutes: minutes from 6/6/16. Motioned to approve DC Lee 2<sup>nd</sup> by 2<sup>nd</sup> AC McKenna. Approved w/ one correction. Addition of VP Miraglia in attendance.

New Rule: as of September 2016 all Officer's meetings will be recorded.

Citizens Comments: for public expression only – no members shall speak unless approved by Chair. All personnel issues will go into Executive Session.

NO citizens comments raised.

Budget Issues: Career / Staff Personnel: FY 2016 closed. Chief Cox and Jean Walsh will be meeting with any officer involved with the budget re: fiscal management plan (fire police/fire/emt). Strategic plan draft was delivered. Meeting with triboard scheduled 7/20 or 7/21 (BOS/BOF/BOE) JLN to present to CHFCCompany soon.

Ambulance incentives for July will include the differential from 6/30 due to end of fiscal yr.

Career staff : aptain Rowland retired 6/30/16. Royce Knowles took over 7/1/16. Received 22 applications for FF position. Expected to have a decision by EOM August.

On Wednesday 7/6 19:00 – Paul Giudice was removed as 1<sup>st</sup> AC, effective immediately. 8/1 was given as an interim date to review his status. 7/7 it was presented to the BOS, still an ongoing process. 3 remaining officers will split the responsibilities: Chief Cox – firehouse, NFIRS, DC Lee – weekend per diem shifts, radios, cadet liaison; 2<sup>nd</sup> AC McKenna – training, fire, fire police, and EMS captains

Training: Captains Reports: Committee chair to meet with Chief after this meeting. NOTE: DC Lee discussed the latest OEMS action – removed all funding to state fire schools – could result in higher fees, and unknown changes. Question was raised if FFI and FFII course could be taught at CHVFD – Chief will discuss with other mutual aid depts to get a sense of possible interest. Further discussion to be had.

11/5 Saturday – EVOC course @ Consumer Union w/ E. Haddam Ambulance.

Applicant review board meeting Aug 2016 – need to elect chair person

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2016 SEP 30 AM 10:35

**EMS:** Captain Babineau: last drill – new stroke protocols. Change in arrival to CATSCAN dept w/ early arrival notification if going to Backus. Both ambulances have ballistic vests in vehicle.

**Health & Safety:** Lt Knowles – 56 air bottles in need of mandatory hydro testing – will be sending out 20 at a time. MASKS not being stored back in plastic bag. THIS HAS TO BE DONE. Physical list has been updated and is posted. All SCBA flow tested.

**Fire:** Captain Papp: all gear in. J.Walsh requested a meeting to discuss the records of gear assignment.

**Police:** Captain Jones – Signal 54 certified all FP. 1 member due for full membership in Oct, will recommend if needed, to a.r.c.

Tanker still out of service (new starter on order). solenoid caught fire. E.Haddam has a drill Tue 7/12 18:30 – we cannot participate.

Chief Officers:

2<sup>nd</sup> Chief McKenna: no report

DC Lee: QV transition 7/1/16 – no glitches in service. CAD view on each computer w/ short cut to call view. Reprogramming of all town radios DONE including change in vehicle repeaters. Dead zones are gone. 3 site coordination / testing in progress. Firehouse software has a work ticket to roll over QV info to firehouse. There is a new set of P & P posted, including field operation guide BINDER in radio room w/ all channel info. Training classes to be scheduled. When EMS goes to Marlborough they must go to channel 9 w/ patch on channel 4 (valley shore). If med control is needed from the field ambulance must call 911 – ask for QV or Backus med control, tell which facility heading for, will be patched & recorded. All in vehicle repeaters reprogrammed. When ANY vehicle arrives on scene the repeater MUST BE TURNED ON. QV rolled over all KX emergency #'s, notice was posted in Bulletin and Rivereast. Rick Peruta recognized for performing over 1000 hrs of work on this project to reprogram! There is now an on-line feed on the dispatch channel – accessible by any smart phone. May go to town web site. Hose testing to be done Tue 7/12/16 8:30 a.m. QV determines priority 1 or 2 on calls – based on protocol and crew. Any difference in known situation must be communicated to DC Lee who will be the point of contact between CHVFD and QV. Will be updating the list of address alerts. NOTE: reminder: log sheet needs to be updated w/ every call. Also – It is extremely important for all responders to sign in on IAMRESPONDING. QV checks that and uses it for dispatch protocol.

Chief Cox: All members will be receiving an alpha pager. Rick Peruta has been named the Communications director for the town's EOC. He is working w/ Jean on reinstating the siren system in town. 967 calls to date (6 mths) 155 for month of June. Mold remediation awarded to the lowest responsible bidder. Waiting for a form to be signed, and start date to be established.

President Gordon: there will be a speaker at the monthly meeting on Thur 7/14 - re: Old Bacon

Adjourn: 8:10 pm. Motion by 1<sup>st</sup> AC Guidice , seconded by DC Lee